

From: [David Downey](#)
To: [Kerry Morrison](#); [Marie Rumsey \(MRumsey@ccala.org\)](#); [Dion Dwyer](#); [Kent Smith](#); [Lauren Schlau \(laurens@lsconsult.com\)](#); [Blair Besten](#); [Jessica Lall](#)
Subject: RE: Final logistics - July 30 CDA forum
Date: Wednesday, July 22, 2015 12:47:53 PM
Attachments: [attendee list 20150722.xlsx](#)

Kerry,

Attached is the current list of attendees

Best,

David

David T. Downey, CAE

President & CEO

International Downtown Association

P: 202.798-5922 | M: 202.438.9714

[IDA 61st Anniversary Conference & Tradeshow](#) | San Francisco | Sept. 30-Oct. 3 2015

-----Original Appointment-----

From: Kerry Morrison [<mailto:Kerry@hollywoodbid.org>]

Sent: Wednesday, July 22, 2015 2:14 PM

To: Kerry Morrison; Marie Rumsey (MRumsey@ccala.org); Dion Dwyer; Kent Smith; Lauren Schlau (laurens@lsconsult.com); Blair Besten; Jessica Lall; David Downey

Subject: Final logistics - July 30 CDA forum

When: Thursday, July 23, 2015 10:30 AM-10:45 AM (UTC-05:00) Eastern Time (US & Canada).

Where: conf call

Friends, we should be able to get through this call in 15 minutes.

Number

641-715-3620

Code

960217

Here is agenda for call.

One more push to secure attendance

Confirmation of speakers

How to address handouts and AV?

Check in table – can we get a volunteer

Break out groups

iren, David,

we get a list of the registrants sent to us today – so we can see if there are any key people that we would want to personally invite?

<< File: Draft Agenda.docx >>